



THE
Hermitage
MUSEUM

335 North Franklin Turnpike Ho-Ho-Kus, NJ 07423-1035
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Guidelines for School Group Visits

- Visitors should dress for the weather, as some programs involve walking outdoors. Do not bring umbrellas, backpacks, water bottles (except for lunch), or pens (pencils and small notepads are okay if you require students to take notes). Nametags for teachers, chaperones, and students are helpful for our staff.
- Plan to arrive 10 minutes before the start of your program. If you arrive late, your program may be shortened accordingly. If you anticipate a delay, or must cancel on the day of the trip, please call **201-445-8311 ext. 103**.
- Upon arrival, students should remain on the bus. The teacher in charge should report the exact number of students and adults in the group. Hermitage staff will then direct your group to the proper area. **Payment will be due at this time.**
- It may be necessary to split your group into two or more sections. We will arrange this with you in advance if possible. Please have a plan to divide your larger group into smaller, similarly sized groups (mix of boys/girls) prior to visit.
- Each group should have at least one adult chaperone per 10 students.
- Indoor eating facilities are available **with prior notice**. Lunches must be gathered by class in a large box/bag before arrival, to be stored in the lunch area. If weather and space permit, you may picnic on the grounds. All trash and non-disposable items must be cleared when your group is done.
- No food, drink, gum or candy allowed outside of the lunch area. Absolutely **no photography**, including cell phones, allowed in the historic house. Photos may be taken on the grounds and in the classroom. ***Cell phones should be muted and only used, if necessary, outside of the historic house and education rooms! Students should not have cell phones.***
- The gift shop is not open to school groups, so students do not need money.
- Due to the educational objectives of our various programs, students may not tour all of the interpretive spaces.

Please contact me with any questions or concerns about your visit. Leave a time and number/email where you can be reached. Additional information can be found on our website, www.thehermitage.org. We look forward to having you and your students visit the Hermitage!